

Kogi State Investment Promotion and Public Private Partnership Agency, Kogi State Investment House, 17 Ado Ibrahim Road, GRA, Lokoja, Kogi State, Nigeria (KOSIPPPPA)

PROPOSAL CHECKLIST

OCTOBER 2025

Company Profile

- I. Name of company
- II. Detailed company profile, key staff profile, qualifications and experience
- III. Clearly stated application to KOSIPPPPA
- IV. Technical competence (evidence of developing Similar projects, contract award certificates, years of experience, any other relevant document(s))
- V. Contact information

Business Case/Plan

- I. Priority sector of interest
- II. Project viability
- III. Market analysis
- IV. Job creation analysis - clearly stating the number of direct/indirect jobs to be created
- V. Benefits to the state/citizens
- VI. Work plan with implementation timelines
- VII. Projected cost of investment
- VIII. 3D design for the proposed project

Statutory Requirements

- I. Evidence of company registration with Corporate Affairs Commission (CAC)
- II. Tax Clearance Certificate (TCC) for the Last 3 Years
- III. Audited account by a Chartered Accounting Firm
- IV. Business Premises Certificate

Proof of Funds

- Bank statement showing total turnover (inflows/outflows) over the last six (6) months
- Any other relevant proofs

INVESTMENT ONBOARDING PROCESS FLOW

1. Submission of investment proposal to:
Chief Executive Officer, Kogi State Investment Promotion and Public Private Partnership Agency, Kogi State Investment House, 17 Ado Ibrahim Road, GRA, Lokoja, Kogi State, Nigeria.
2. Review of proposal and engagement with would-be investor
3. Consideration and inclusion in announced project pipeline
4. Signing of MOU and payment of fees
5. Recommendation for land or facility allocation
6. Allocation of land or facility
7. Formal handover and mobilization to site
8. Groundbreaking
9. Project commissioning
10. Aftercare services