



**KOGI STATE GOVERNMENT
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES
OPPOSITE GOVERNMENT HOUSE, LOKOJA, NIGERIA**

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) PROCEDURES AND CHARGES

By the Federal Republic of Nigeria Official Gazette, S.I. No 109, Environmental Impact Assessment Procedures and Charges Regulations, 2021/B4189-4208, and EIA Act CAP E12 LFN 2004, which made EIA mandatory for all major development projects, individuals and organizations seeking to carry out EIA studies should go through the following process to ensure that the project is implemented with maximum consideration for the environment:

Step 1

- A proponent who wishes to embark on any development project shall notify the EIA Department in writing through the Honorable Minister of the Federal Ministry of Environment, by submitting a project proposal and a duly completed “EIA Notification Form” upon paying the N50,000 application fee.
- The EIA notification form is obtained from the Environmental Assessment Department, Federal Ministry of Environment, Environment House, Independence Way South, Central Business District, Abuja FCT.

NOTE: All proposed EIA Projects in the State must be registered with the Kogi State Ministry of Environment and Natural Resources Opposite Government House, Lokoja

Step 2

Minimum qualification for EIA project Environmental Consultant.

Any firm or institution that seeks to conduct EIA studies shall deploy a qualified EIA project Environmental Consultant who shall meet the following requirements:

1. Be a Nigerian
2. Be educated up to a postgraduate level or equivalent in a relevant discipline
3. Possess a minimum of seven years of relevant EIA experience, such as
 - a. Have verifiably been a lead consultant or preparer on over 5 EIA studies that have successfully passed through the ministry's EIA-approved process.
 - b. Possess valid certification and EIA project consultant from the ministry
4. Show evidence of tax clearance.
5. Must be a registered environmental consultant with the Cross River State Ministry of Environment

Step 3

Initial Environmental Examination (IEE) – Screening

Upon receipt of the project proposal and the completion of EIA registration from the proponent, the Ministry carries out an Initial Environmental Examination (IEE), and assigns the project or activity into category I and II, and III projects. Criteria for categorization of the project shall be the:

- a. Magnitude, which is the extent or scope
- b. Duration
- c. Risk
- d. Significance
- e. Mitigation measures are available for associated and potential impacts. Time Frame: Within One (1) Month.

Step 4

Scoping /Terms of Reference (TOR)

-The proponent shall carry out a scoping exercise to ensure that all significant impacts and reasonable alternatives are addressed in the intended EIA

- Submission of Terms of Reference (TOR) indicating the scope of the proposed EIA to the Director, Environmental Assessment, Federal Ministry of Environment, Environment House, Independence Way South, Central Business District, Abuja FCT.

- It is expected that the proponent makes this submission within one (1) month after the Initial Environmental Examination (IEE).

- Approval of Terms of Reference (TOR) is within two (2) weeks after submission.

Step 5

Site Verification / Data Gathering

Upon the Hon. Minister of Environment's approval of the Terms of Reference, the ministry schedules a date for site verification and data gathering.

- This shall be conducted by regulators from the Federal and State Ministry of Environment.

- The Environmental Consultant must be at the site to provide relevant information.

- Data gathering is carried out under the supervision of the regulators.

- Site verification is scheduled within two (2) weeks after the payment of the proponent facilitation charge of Five Hundred Thousand Naira (₦500,000.00) only to the Environmental Assessment Department, Federal Ministry of Environment, Environment House, Independence Way South,

Central Business District, Abuja FCT.

Step 6

Lab Analysis

- Samples collected are analyzed in Federal and State Ministry of Environment accredited laboratories -The laboratory analysis shall be witnessed by regulators.
- Laboratory analysis is carried out immediately after the sample.
- Proponent facilitation charge of two hundred and fifty thousand Naira (N250,000.00) for laboratory analysis witnessing is paid alongside the site verification fee to the Environmental Assessment Department, Federal Ministry of Environment Abuja, and FCT.

Step 7

Submission of Draft Report

The proponent shall submit a draft EIA report (in hard and soft copies) to the EIA Department, Federal Ministry of Environment Abuja, for review.

Time Frame: The draft report is expected to be submitted within two (2) months after the site verification/sampling.

Step 8

Public Display

- Public review of documents, display, and disclosures for 21 working days.
- The venues of display shall include the affected Local Government Area, the Kogi State Ministry of Environment and Natural Resources, the Federal Ministry of Environment Headquarters, and Kogi State field office, as well as electronic portals and websites of relevant organizations

Step 9

Panel Review

- The Federal Ministry of Environment shall inform the proponent in writing of the method of review of the draft EIA report.
- It must have in attendance the representative of;
 - i. Hon. Minister of Environment
 - ii. Kogi State Commissioner for Environment and Natural Resources
 - iii. Chairman of the Local Government where the project is located.
- Panel site visit may be initiated during the review meetings, which may be held virtually or physically

- Panel review is carried out immediately after the twenty-one (21) working days of public display and after paying the Panel review/Technical review (Proponent facilitation charge) to the Environmental Assessment Department, Federal Ministry of Environment, Abuja, FCT.

- Charges

i. In-house technical review - ₦ 500,000 – ₦ 1,500,000 ii.

Panel review - ₦ 1,000,000 – ₦ 10,000,000

NOTE: The Review method is determined by the Initial Environmental Examination (IEE) of the Project. As stated in step 3

Step 10

Submission of final report to the Federal Ministry of Environment

Step 11

Certification

- The proponent may after certification, proceed to implement the project by all the stipulated mitigation measures as contained in the final report.
- Certification is done immediately all the observations, comments/inputs raised by the Regulators and Specialist during panel review are effected accordingly in the EIA report and verified by the Environmental Assessment Department, Federal Ministry of Environment, Abuja, FCT.

Certification fee is One Hundred Thousand Naira (₦100,000.00) only.

EIA and post-EIA proponent facilitation charges

1. Registration	-	N50,000	
2. Site Verification	-	N500,000	
3. Scoping Workshop	-	N500,000	
4. Data Gathering Witnessing	-	N250,000	
5. Data Analysis Witnessing	-	N250,000	
6. In House Technical Review	-	N500,00	- N1,500,000

7. Panel Review	-	N1,000,000	-	N10,000,000
8. Impact Mitigation Monitoring	-	N500,000		
9. Issuance of Certificates	-	N100,000		
10. Certificate Re-Issuance	-	N500,000		

- **Note:**

- The Environmental Assessment Department, Federal Ministry of Environment, Environment House, Independence Way South, Central Business District, Abuja FCT, coordinates Environmental Impact Assessments.
- All payments are made to the Environmental Assessment Department, Federal Ministry of Environment, Environment House, Independence Way South, Central Business District, Abuja FCT.
- The ministry shall monitor the progress of the project from site preparation to commissioning during its implementation to ensure compliance with all stipulated mitigation measures and project specifications.
- The exercise shall be carried out according to regulations from the Federal, State, and Local Ministries of the Environment and the Local Government where the project is located.

For more information, inquiries, or complaints, please visit the Kogi State Ministry of Environment and Natural Resources, Opposite Government House, Lokoja, between 9 am and 5 pm, Monday through Friday, or call the desk officer at 08034003685.

A handwritten signature in black ink, appearing to be 'D. A. Oluwalana', is centered at the top of the page.

Permanent Secretary
Ministry of Environment and Natural Resources
for: Hon. Commissioner Kogi State Ministry of
Environment and Natural Resources

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